

REPORT ON BOARD MEETING, Tuesday, November 16, 2021

The November meeting of the Kuemper Catholic School Board was called to order by Chairman, Tom Brincks, on Tuesday, November 16, 2021, at 4:00 p.m. at the Kuemper High School Library. The meeting was opened with the school board prayer. Members present included Tom Brincks, Joe Behrens, Bob Lally, Carrie Meyers, Gary Wiskus, Dr. John Evans, Fr. Tim Friedrichsen, Fr. Kevin Richter, and Fr. Michael Cronin.

Also present were President, John Steffes; administrators, Ted Garringer, Pete Haefs, and Kathi Milligan; business managers, Kris Collison and Christie Sundrup; finance committee members, Bob Muhlbauer and Kelly Foley.

An Opportunity for Input was extended.

Motion to approve October 19th, 2021 board meeting minutes was made by Fr. Kevin Richter and seconded by Gary Wiskus. The motion passed.

Bright Knight Moments

The administration expressed how students stepped up and ran the office during the community service day which made everything run smoothly. The board members extended their thanks to John Steffes for putting on the Kuemper Conversation forums at the parishes after Sunday Masses and how well they were received.

Administrator and Staff Reports:

Administrative Reports – Written reports were submitted by Ted Garringer, Pete Haefs, Kathi Milligan, and Mike Power.

Marketing & Enrollment

Susie Hulst's written report stated that enrollment as of November 11, 2021, is 1,149 students. Enrollment at the end of May 2021 was 1,128. Kuemper has had 41 new transfer students so far this year, ten students who homeschooled last year returned, and 44 students have transferred out before or during this school year. Susie Hulst submitted her resignation and her last day will be November 30, 2021. She will be staying home with her kids. We thank Susie for all she has done for Kuemper over the last 7 years. Erin Sundrup, Marketing Assistant, will be taking over as Marketing and Enrollment Director as of December 1, 2021.

Alumni/Annual Giving

Heather Pietig's written report stated that this year's Phone-A-Thon event went very well. She thanked everyone who volunteered. Phone-A-Thon donations are still coming in but their total as of November 11th, 2021 is \$163,373 which is up about \$8,500 from this time last year.

Kuemper Ball chair-couples are working on planning the kick-off event tentatively scheduled for January 12, 2022.

Development/Fundraising – Foundation

Sharon Olerich's written report stated the Capital Campaign will be called, Faith Forward. The Campaign General Chairs and Campaign Honorary Chairs have been named. The Advisory Committee has finalized the goals and projects for the Faith Forward Capital Campaign. The projects include Teacher Salary Enhancement Fund, Fr. Kuemper Society Student Tuition Assistance Fund, and Facilities and Technologies Improvements. Msgr. Lafferty donations provide a 75% state tax credit to the donor. As of November 9th, Kuemper has collected \$397,29.62 (62%) towards our goal of \$638,298. Sponsor-A-Student has raised \$9,696 as of November 9th, 2021 compared to \$6,769 in 2020.

Finance & Budget

Kris Collison reviewed the general fund income and expenses for October 2021 and the 2021-2022 working fiscal year budget.

Committee Reports:

A. Committee Meeting Minutes

1. Leadership & Governance - October 26, 2021

The committee recommended the board review the 7000s and 8000s series of the Diocesan Policy Manual. The board reviewed the updated Diocesan 7000s and 8000s series policies. Gary Wiskus moved to approve the review of the Diocesan 7000s and 8000s series policy revisions, seconded by Fr. Tim Friedrichsen. The motion passed.

The committee reviewed the Board Handbook and made recommendations for an addition to the handbook. The addition is a change of language to a portion of the handbook under the "Organizational Structure of the Board" section:

Officers - New board members attend their first meeting at the August meeting as non-voting observers. Officers are nominated and voted on each year at the end of the August Meeting and serve a one-year term. Fr. Tim Friedrichsen moved to approve Board Handbook addition as presented, seconded by Bob Lally. The motion passed.

2. Marketing & Enrollment - October 28, 2021

The committee gave an update on KuemperCares 3-year-old Preschool program which will start in Fall 2022. The two-morning sessions are full and the afternoon sessions have some spots left. The committee agreed to purchase Kuemper Banners for the exterior of the building. "Quick Stats for a Kuemper Conversation Cards" were handed out to encourage conversation within the community. The SWOT analysis was reviewed and updated by the committee. SWOT is part of the enrollment management plan.

New Business:

A. 2020-2021 Audit

Nick Stanley of Schnurr & Company, LLP virtually presented the 2020-2021 audit report of KCSS to the board. Gary Wiskus moved to approve the final 2020-2021 audit report of KCSS from Schnurr & Company, LLP. Bob Lally seconded the motion. The motion passed. Bob Muhlbauer was present from the Finance Committee and he clarified the listing of the Paycheck Protection Program (PPP) COVID relief funds.

B. COVID Update

- a. The principals gave an update on COVID cases at KCSS.

Personnel

A. Resignations/Departures

1. Keith Stickrod
2. Brooklyn Schamens

B. New Hires

1. Jessica Hensel - Long Term Sub Teacher Associate
2. Hannah Heiman - PT Admin & Accounts Specialist
3. Marla Renze - PT Teacher Associate

Gary Wiskus moved to go into Executive Session at 4:52 p.m. Dr. John Evans seconded. The motion passed.

Fr. Michael Cronin moved to go out of Executive Session and back into regular session at 5:10 p.m. and Fr. Kevin Richter seconded. The motion passed.

Fr. Tim Friedrichsen led the closing prayer.

Gary Wiskus moved to adjourn at 5:12 p.m. and Bob Lally seconded. The motion passed.

The next regular meeting will be Tuesday, December 21 at 4:00 p.m. in the Kuemper High School Library.

Respectfully submitted,

John Steffes
President

Hannah Heiman
Recording Secretary